

**Computer Science and Engineering Alumni Association, HKUST**

**Session 2015 – 16**

**Minutes of the Second Annual General Meeting**

Date: Saturday, 22nd November 2015

Time: 16:00

Venue: Computer Lab 1, HKUST

Chairman: HONG Wa Lun Warner

Secretary: CHU Yeuk Ting Rovenna

A quorum of 17 Full Members was recorded at 16:01.

1. To commence the meeting

The Second Annual General Meeting was ordered to be commenced at 16:01.

**Motion:**

At 16:01, CHUNG Kai Lun Peter (BEng(CSIE) 2006, MPhil(CSE) 2008) put forward with the motion to pass Agenda Item 1. 2 Seconded. Motion was adopted at 16:02 on Agenda item 1.

2. To receive and adopt the agenda of the Second Annual General Meeting

**Motion:**

At 16:02, CHUNG Kai Lun Peter (BEng(CSIE) 2006, MPhil(CSE) 2008) put forward with the motion to pass Agenda Item 2. 2 Seconded. Motion is adopted at 16:03 on the agenda item 2.

3. To receive and adopt the minutes of the First Annual General Meeting

**Motion:**

At 16:03, CHUNG Kai Lun Peter (BEng(CSIE) 2006, MPhil(CSE) 2008) put forward with the motion to pass Agenda Item 3. 2 Seconded. Motion is adopted at 16:05 on the agenda item 3.

4. To consider and adopt the amendments to the Constitution

**Procedural Motion:**

At 16:05, CHUM Wing Lam Virginia (BEng(COMP) 2014, HKUST) put forward with the motion to explain the amendments to the Constitution. Motion was received at 16.05 on the agenda item 4. 2 Seconded. Motion was adopted at 16.05 on the agenda item 4.

Chairman Warner explained the amendments to the constitution: Reason on making the amendments – with the feedback from the event participants, CSEAA should not imply constraints to current staff, students and alumni and other departments to join the association and exchange information with alumni in other industry regarding cross industry topics like entrepreneurship.

He also clarified on the scope of the CSEAA associate membership and the power of the associate membership.

**Motion:**

At 16:10, CHUM Wing Lam Virginia (BEng(COMP) 2014, HKUST) put forward with the motion to consider and adopt the amendments to the Constitution. 3 Seconded. Motion was adopted at 16.10 on the amendments to the Constitution.

5. To receive and adopt the Annual Report of Session 2014–15

**Procedural Motion:**

At 16:11, CHUM Wing Lam Virginia (BEng(COMP) 2014, HKUST) put forward with the motion to explain on annual report. 3 Seconded. Motion was adopted at 16:11 on going through the annual report of session 2014-15.

Peter presented the annual report with including the following sessions:

- Mentorship program
- Technology Forum
- Membership recruitment in Engineering Homecoming day
- CSE Alumni Family Homecoming Day 2015

**Motion:**

At 16:11, CHUM Wing Lam Virginia (BEng(COMP) 2014, HKUST) put forward with the motion to receive and adopt the Annual Report. 2 Seconded. Motion was adopted at 16:11 to adopt the annual report.

6. To receive and adopt the Financial Report of Session 2014–15

**Procedural Motion:**

At 16:16, CHUM Wing Lam Virginia (BEng(COMP) 2014, HKUST) put forward with the motion to explain on financial report. 2 Seconded. Motion was adopted at 16:16 on going through the financial report of session 2014-15.

Warner explained on the financial report, including

- Surplus due to mentorship program
- Asset consisted of promotion stand - total 20

**Motion:**

At 16:21, CHUM Wing Lam Virginia (BEng(COMP) 2014, HKUST) put forward with the motion to receive and adopt the financial report. 3 Seconded. Motion was adopted at 16:21 to adopt the financial report of session 2014-15.

7. To adjourn the meeting

**Motion:**

At 16:21, CHUM Wing Lam Virginia (BEng(COMP) 2014, HKUST) put forward with the motion to adjourn the meeting. 3 Seconded. Motion was adopted at 16:21 to adjourn the meeting .

The Second Annual General Meeting was ordered to be adjourned at 16:21.

Prepared by:

CHU Yeuk Ting Rovenna